

TRANSITION AND FIRST YEAR PROGRAM

SCOPE OF SERVICES

The West Virginia GEAR UP Transition and First Year initiative will provide transition and retention programming to adequately address and support students' academic, financial, and personal transition from high school to college. The scope of services outlines program objectives, direct services that ensure students are academically successful and retained at rates higher than institutional rates, and program performance measures.

PROGRAM OBJECTIVES	DIRECT SERVICES – MINIMUM REQUIREMENTS	OUTCOMES AND PERFORMANCE MEASURES
Successful High School-to-Postsecondary Transition	Individual Success Plan Development	Individual Success Plan Development for All Students
Increase/Ensure First-Year Fall-to-Spring Retention	Intrusive Academic Advising and Case Management Services	% of Students Participating in Freshman Orientation
Increase/Ensure First-Year n Fall-to-Fall Retention	Text 4 Success Services	Exceed Institutional Fall-to-Spring First-Year Retention Rate
Ensure Students Academic Progression for College Success	Fall and Spring Mid-Semester Progress Meeting	Exceed Institutional Fall-to-Fall First-Year Retention Rate
Connect Students to Campus Resources	Academic Support Services: Tutoring	% Students Successfully Completing 15 Credits each Semester
Increase Parent Engagement	Early Alert System	% Students Successfully Completing 30 Credits First-Year
Ensure Student Satisfaction with Services and Resources	Student Success and First Generation Workshops	% Students Completing Fall Semester with 2.0 GPA or Higher
Adhere to Federal and State Reporting/Outcome Guidelines	Parent/Guardian and Family Campus Event	% Students Completing Spring Semester with 2.0 GPA or Higher
	Connect Students to Resources on-and-off Campus	Service Hours: Academic, Financial Aid, and Personal Counseling
	Annual GEAR UP Survey Administration	50% Students will Participate in One Workshop Each Semester
	Student Participation in Campus Activities	50% of GEAR UP Parents will Participate in a Campus Event
		Meet 80% Student Survey Response Rate
		80% GEAR UP Student FAFSA Completion by April 15, 2020

First year transition services, and student and parent participation must be tracked monthly. Reports are due by the 15th of the following month. All reports should be submitted to the Coordinator of Transition and First-Year Programs at the West Virginia Higher Education Policy Commission. Submission of monthly reports are required to be submitted on approved WV GEAR UP Transition and First-Year Program reporting forms.